



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		KRISHNA COLLEGE OF LAW
Name of the head of the Institution		DR PARVEZ AHMAD KHAN
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01342251300
Mobile no.		9219657200
Registered Email		krishnalawcollege@rediffmail.com
Alternate Email		kclbijnor@gmail.com
Address		Noorpur Road
City/Town		Bijnor
State/UT		Uttar pradesh
Pincode		246701
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Mr Pradeep Kumar
Phone no/Alternate Phone no.	01342251300
Mobile no.	9997403991
Registered Email	pradeeprathore2005@gmail.com
Alternate Email	dr.parvezahmadkhan@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://kclbijnor.ac.in/wp-content/uploads/2024/04/AQAR-2018-19.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://kclbijnor.ac.in/wp-content/uploads/2024/02/ACADEMIC_CALENDER_2019_20.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.11	2013	05-Jan-2013	04-Jan-2018

6. Date of Establishment of IQAC

28-Jul-2014

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Organizing Orientation Program	23-Sep-2019 1	215

Organizing IQAC Workshop	30-Nov-2019 1	355
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 0	0

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1 To Organize Orientation Program 2 To Organize IQAC Workshop 3 To Organize Online Classes 4 To Organize National Webinar

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To Organize Orientation Program	Fulfilled
To Organize IQAC Workshop.	Fulfilled

To Organize Soports Meet.	Fulfilled
To Organize online classes.	Fulfilled
To Organize National Level Webinar	Fulfilled
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	14-Jan-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Institution has a viable and well planned mechanism for curriculum delivery and documentation. It has adopted following modules for the purpose: -

1. TimeTable: - At the start of the session a consolidated and class wise Time-Table is prepared by the committee comprising of Principal, Head of Department and Two Senior Faculty Members. Workload of teachers is judiciously divided in accordance with the specialization and other skills of teacher. It is displayed at the notice Board for the benefit of students and teachers. Class wise time table is also affixed outside each class room.
2. Academic Calendar: - Academic Calendar is prepared for the coming session in the month of June. In this calendar, all Curricular and Co-curricular activities are mentioned. It is published in brochure and circulated in orientation classes. Calendar helps the students in making up their mind for each and every activity.
3. Orientation Programme: - Every year in the starting of session an orientation programme is organized in the college. In this programme students are told about the different dimensions and scope of legal education by concerned Teachers. Student are also told about the benefit of the course and its usability. Hence the students come to know about the targets to achieve in their life.
4. Assignments: - Assignment topics are given by each subject teacher. Student prepare their assignment in time. Assignment and viva-voce is conducted for internal assessment for each subject. Special weightage is given to the attendance of students in class and in other co-curricular activities.
5. Upgradation of Library: - Library Committee meets every year in the month of May and June for the purpose of Academic Audit. Teachers are asked to provide

the list of new books for library. Books are purchased from the market in early June and properly displayed in the library.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	0
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NIL	0
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback is one of the best practice of improvement. It also helps in thinking

of the best possible solution to perform better. It provides positive criticism and allows to see what everyone can change to improve their focus and results. It creates a healthy communication flow. • College collects the feedback on curriculum aspects and courses from different stake holders such as the students, Alumni, Faculty and Parents. College has established Academic Council in order to ensure and analyze the academic excellence at student and faculty levels. Periodical analysis is made by Academic council from the following: Student performance, Faculty performance in every semester, utilization of infrastructure and requirements for quality enrichment. • College collects the feedback physically from stakeholders on curriculum, further college website invites all stakeholders to provide feedback online. • Collected feedback data is presented to the Academic council meeting for necessary implementation in curriculum.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
LLB	LAW	300	315	300
BA LLB	LAW	180	220	180
LLM	LAW	20	24	20
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	480	20	32	3	35

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
35	20	5	5	0	1
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

College has an integrated mentoring system where the faculty acts as a link between the students and the college and perform the following functions. 1. Mentors are assigned to monitor and guide students throughout the year. 2. Mentors coordinate with the parents regarding the progress of the students. 3. Mentors also keep track of the mentees performance in the class. 4. Mentors communicate with fellow faculty and promote mentees at the time of difficulty / opportunity to help them develop further in there are as of interest. • Principal meets all mentors of the college at least once in a month for the reviewing of proper implementation of the system. He

suggests and advises mentors whenever necessary. Initiate administrative action on a student (when necessary). A detailed report of mentoring system is placed before the Academic committee of the college. Committee discusses the mentoring related issues at least twice in a semester and revises or upgrades the system if necessary. Mentoring system enhances the students confidence and encourages them by setting higher goals, taking risks and ultimately guiding them to achieve higher levels.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
500	20	1 : 25

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
20	20	0	0	0

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
Nil	NIL	NIL	Nil	Nil
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Assessment of performance is an integral part of teaching and learning process. As a part of sound educational strategy, the college adopts centralized continuous evaluation (CIE) system to assess all aspects of a students development on a continuous basis throughout the year. 1. Orientation on Evaluation process: Students are made aware of the evaluation process through the initiatives. The orientation programmes at the beginning of the semester through public address system of the college are very fruitful. Amendment in the evaluation process is discussed through tutorial meetings. 2. Result Analysis and Review meetings- Result is analyzed by the subject teachers. The performance of the students is mentioned by the Principal and the necessary feedback is given to the concerned faculty members. 3. Progress reports parents meeting: - College is keen on monitoring the performance of the students and reports the parents. 4. Remedial Classes: - Remedial classes are conducted for the slow learners, absentees and the students who participate in sports etc. This practice helps struggling learners to update their subject knowledge and helps them to catch up with their peers.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is very useful document, which contains the important dates to guide both teachers and students. Our academic calendar provides important information about important dates, examination dates, extracurricular activities etc. • Before the commencement of every semester college prepare a detailed study plan, assignments for the individual faculty members and the number of classes allotted to each course. Time-Table committee prepares a detailed time table and academic calendar for the entire semester. Finally, this is distributed to the faculty members and students and also made available on the college website. The effectiveness of the process is maintained through effective monitoring by the Principal. The college has a vibrant culture of instilling inquisitiveness and scientific temper among the students through a number of activities.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://kclbijnor.ac.in/wp-content/uploads/2024/04/outcome-2020.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
LLB	LLB	LAW	236	183	77.54
BALLB	BA LLB	LAW	92	79	85.87
LLM	LLM	LAW	7	5	71.43
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://kclbijnor.ac.in/wp-content/uploads/2024/04/SSS-2019-20.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	0	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
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NIL	NIL	NIL	Nil	NIL
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	NIL	0	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	0
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	NIL	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	0	0	NIL
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
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Attended/Seminars/Workshops	0	5	0	0
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NIL	NIL	0	0
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NIL	NIL	NIL	0	0
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nill	Nill	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
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NIL	Nil	NIL	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
20	19

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Others	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
WEB TECH	Partially	2.0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	8179	1859935	173	52459	8352	1912394
Journals	10	128785	1	52000	11	180785
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt	Others
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								h (MBPS/ GBPS)	
Existing	25	1	1	1	1	1	1	40	0
Added	0	0	0	0	0	0	0	0	0
Total	25	1	1	1	1	1	1	40	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

40 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1.1	1.04	3	2.97

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college ensures optimal allocation and utilization of the available financial resources for the maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for the purpose as per the requirements in the interest of students.

- Library - The requirement of books is taken from the concerned teachers. Senior teachers are involved in the process. The finalized list of required books is duly approved and signed by the Principal.
- Every year in the beginning of the session, students are motivated to register themselves in library to use INFLIBNET.
- Library has special facility for visually challenged students by setting up two special computers for them.
- Suggestion box is installed inside the reading room to take users feedback. Their continuous feedback helps a lot in introducing new ideas regarding library enrichment.
- To ensure return of books, no dues from the library is mandatory for students before appearing in exam.
- The proper account of visitors (students and staff) on daily basis is maintained.
- Other issues such as weeding out of old titles, schedule of issue/return of books etc are resolved by the library committee.
- Sports: - Regarding the maintenance of Indoor badminton, Volley ball court, T.T. courts, Gym on the college sports in-charge consults coaches. In their valuable guidance accommodation is arranged.
- Computers - Centralized computer Laboratory is established by the college. Computer maintenance is done regularly and non-repairable systems are disposed of.
- Classrooms - The College has a building committee for maintenance and upkeep of infrastructure. Committee submits their requirements to the Principal regarding classroom furniture and other related requirements. The college development fund is utilized for maintenance and minor repair of furniture and other electrical equipment
- With the help of the maintenance in charge cleanliness of classrooms is maintained. He is well equipped with modern tools of cleaning such as mops, gloves etc.
- A complaint register is maintained in the office in which students as well as faculty can register their problems which are resolved within a set time frame.
- Students are sensitized regarding

cleanliness and motivated for energy conservation by careful use of electricity in classrooms. There are technicians, masons, plumber, carpenters under the supervision of maintenance in charge who ensure the maintenance of classrooms and related infrastructure. The college management puts special emphasis is on the cleanliness of the campus.

<https://kclbijnor.ac.in/infrastructure/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	0	0	0
b) International	0	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial Coaching	17/10/2019	105	IQAC Krishna College of Law Bijnor
Personal Counselling and Mentoring	17/12/2019	55	IQAC Krishna College of Law Bijnor
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career Counselling Program	20	25	1	2
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
10	10	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	NIL	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	1	LLB	LAW	KRISHNA COLLEGE OF LAW BIJNOR	LLM
2020	1	LLB	LAW	CCS University Meerut	LLM
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
ANNUAL SPORTS MEET	COLLEGE LEVEL	300
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NIL	Nil	Nil	Nil	Nil	NIL
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Representatives of Students Council actively participate in various activities of the college. The help in coordinating all the events related to academics and other co-curricular and Extra. curricular activities, as per the directives of teaching faculty. Council has the members from each class of both courses. Students Council and its members. Sr. NO. Designation Member 1. 2. 3. 4. 5. 6. 7. Chairman of the Council Head Secretary Member- Academics Member- Seminar/Guest Lectures Member - Sports/Cultural Activities Member- Court Visits/Awareness Camps Teaching Faculty LL. B. Final year student LL. B.

(5Yrs.) Final year student Contribution of the students Council in Academic Administration. 1. Co-ordination in day to day academic activities at their level. 2. Co-ordination in communicating the information between students and Teaching faculty. 3. Co-ordination in special events. 4. Co-ordination in organizing cultural events. 5. Co-ordination in organizing sports and games for the students. 6. Co-ordination in arranging court visits and educational tours for students. 7. Co-ordination in inviting the external guest speakers and organizing the seminar and workshops. The college provides necessary support to the council members in organizing and Co-coordinating the events. It encourages the students to develop their leadership skills through these activities. Student members in this council can become real heroes and competent managers in future by learning all these skills.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The College practices decentralization and participative management. The success of the college is a result of the combined effects of all who work towards attaining the vision of the institution. Right from the President of the Management Committee to the staff and students, all the stakeholders have a role to play in building of the college. Their involvement and Co-operation in devising and implementing decision making policies for academic and administrative affairs through various bodies and committees have contributed to the growth of the college. • The College focuses on decentralization by intending equal opportunity (equal role to participate) in functioning of the college management. College Governing Council and each committee has been provided with specific functions cater to the needs of the college for the ongoing progress and development of the college. Management Committee takes case of infrastructure facilities which fulfill the quality and required needs of the higher education bodies to reach the set goals or bench-marks of the college. It also extends all the amenities for the teaching and non-teaching faculty and students. Governing council of the college takes care of financial management and the utilization of the facilities for the college. It also helps in upgradation of the standard of amenities which supports effectively the teaching learning aspects. It guides and articulates the available resources and provides freehand to the head of the college to carry out the activities in order to reach the expected maximum standard to turn to motivate the teaching and non-teaching faculty to work according to the goal set. Teacher Guardian Committee is available in the college taking care of students from first year of students admission. • The Principal, teaching and non-teaching staff along

with class representatives together concentrate on fostering the progress of institution by sharing the responsibilities and participate growth of the college and to act according to the aims and objectives of the Institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>The task is basically related to the affiliated University and the role of management is also negligible here. It has, however, its role in implementing curriculum and its objectives through class time table, academic Calendar, Orientation programs. The Manager keeps the records of all these three things and monitors all the activities going on in the college physically as well as through web cameras. Thus, he is fully alert for implementation of curriculum. Flexibility given in the curriculum is fully utilized for further development of the curriculum like allowing maximum number of optional to students, introducing several tests for monitoring learning of students.</p>
Teaching and Learning	<p>The Manager checks the time table every year. He also takes the help of web cameras for ensuring full utilization of teaching learning resources. Manager discusses the achievement of students after each semester exams. Analysis of result is given to him regularly and feedback is obtained. Bio metric Thumb impression of all teaching and non-teaching staff is there to ensure punctuality of the staff. Holidays and vacations are also declared as per the calendar. Thus, his role is pivotal in the whole teaching learning process after the Principal.</p>
Examination and Evaluation	<p>Affiliated colleges only conduct the exams as per the directions given by the university. The college has no role in evaluation etc. Only marks for internal assessment and viva-voice are awarded by the college. This task is exclusively related to the Principal and the Faculty members. Timely declaration and dissemination of results is ensured by him. Any type of bias against any students reduced to minimum by him looking into the details of all marks given to the students by</p>

subject teachers.

Research and Development

The students of the college attend court proceeding regularly. They visit district court twice in a week. The students learn how legal proceedings take place in courts. They also prepare case diary for various types of cases in the courts. This has been provided in their curriculum of the paper drafting and pleading, moot-court and professional ethics. Workshop and Guest Lecture are organized timely for the PG Students on Research and Development.

Library, ICT and Physical Infrastructure / Instrumentation

Management is very sincere in providing books for the library every year. Library is kept open from 9:00 A.M. to 5:00 P.M. at the order of management so that students can be benefited from it regularly. ICT materials like computers, Wi-Fi facilities etc are regularly checked by the management and repairing is done immediately if needed. As far as physical infrastructure like building, furniture, lawn, playground etc. is concerned, it is excellent and credit goes only, to the managing committee.

Human Resource Management

Manager and the Principal are very alert to utilize the available manpower on the basis of their potentials and interests. Thus, different layers and divisions have been created for different types of tasks in the college like mentors, in charges of co curricular and games activities, proctor, assistant proctors etc. Reshuffling take place only when it is needed otherwise responsibilities are not changed. In this way, all the teaching staff is attached to students in some way or the other. Same is seen with regard to office or library staff. Good performing students are also selected as faculty or non-teaching staff for the college after completing their qualification.

Admission of Students

Students are admitted in college through criterion prescribed by bar council of India and Affiliating university. At 45 marks are required for intermediate and graduation to take admission in LL. B. (5 Yrs.) as and LL. B. (3Yrs) Courses respectively. A relaxation of 5 is provided to the students of schedule caste and schedule tribe categories. A relaxation of 3 is

also available for the students belongs to other Backward Classes. The college invites application for admission directly and takes admission strictly on the basis of order of merit.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>Everything with de-grade to teaching learning process is pre-planned by using academic calendar of the college. Planning with regard to educational enhancement of students and their placement is also made every year and its outcome is analyzed in the IQAC. Every teacher of the college has been kept involved in each of the activities for maximum participation of teachers in the system. Academic calendar of the college is uploaded on the website. Minutes of IQAC are also uploaded on the website and link is provided to all students and faculty by email. Achievement of the college is also uploaded on the college website regularly. The management committee of the College has been duly approved by the affiliating University. All the approval letters are also published on the college website for the transparency.</p>
<p>Administration</p>	<p>The management committee of the College has been duly approved by the affiliating university at the top President and Manager. Administration of the college is hierarchical in nature. At the top, there is the Manager of the college. Below this level, there is a Director to look after all day to day activities, then there is Principal for monitoring all academic activities from admission to examination, below here, there is Proctor with his team for maintaining discipline in the college. Then there is HOD and below him there are mentors and in charge of different activities. At the bottom, we see student's representation in the performing of administrative and other activities. The details of these persons is given on the website on a regular page.</p>
<p>Finance and Accounts</p>	<p>Regular auditing of finance and accounts by a CA is the important feature of the college. For this purpose, everything is kept on record. No cash payment above Rs. 10000/- is</p>

given to anybody. Salary of staff is credited in their respective accounts. Income of the college and all its expenses are maintained on a ledger book along with using a software. Cash transaction is not encouraged in the college. Each and every type of financial records can be seen on computers in the office. Which are also inter connected by LAN and every operator uses his own password to open the system.

Student Admission and Support

All norms with regards to reservation and scholarship are followed at the time of admission. Every effort is made to get the scholarship forms filled. Eligible students from SC/ST, OBC and General Category get fee refund and scholarships is as per State and Central Government. Management of the college also gives fee concession to needy students. Admission process is online. Similarly, scholarship forms are also filled online and college provides full facility to students.

Examination

As per university norms examination is conducted in the college under the vigilance of web cameras. Teachers are also sent to the university for evaluation work. Everything regarding examination is displayed well by the college on the notice boards. Examination forms of the students are forwarded by the college to the university by keeping full record on the software of the university and admit cards of the students are also downloaded from the Website of the University on the dates given and supplied to students through Messages and applications.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	NIL	NIL	NIL	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional	Title of the administrative	From date	To Date	Number of participants	Number of participants
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	development programme organised for teaching staff	training programme organised for non-teaching staff			(Teaching staff)	(non-teaching staff)
Nil	NIL	NIL	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	0	Nil	Nil	0
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	00	0

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

NIL

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	0
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	Yes	PRINCIPAL
Administrative	No	NIL	Yes	MANAGER

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parent Teacher Association meets at least twice in a year for feedback. 2. Association supports students in their out of campus community related program.
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3. Donations are received from the Association to help poor students.

6.5.3 – Development programmes for support staff (at least three)

1. Refreshment for them at lunch break. 2. Facility of advance payment in case of emergency. 3. Free conveyance for them by College bus. 4. Free Health Checkup.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Mentoring system in the College. 2. Incorporating local situations in lesson planning. 3. Monthly lecture on teaching learning and evaluation by experts for benefit of teachers. 4. Introduction of LLM course in the college.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	STUDENTS ORIENTATION PROGRAM	05/08/2019	23/09/2019	23/09/2019	350
2019	MJPRU Sponsored IQAC Workshop	05/08/2019	30/11/2019	30/11/2019	450
2019	Annual Sports Meet	04/11/2019	07/12/2019	08/12/2019	500
2020	Online Law Classes	10/02/2020	30/03/2020	31/05/2020	750
2020	Webinar on Efficacy of laws relating to Pandemic in India with special reference to COVID-19	11/05/2020	15/06/2020	15/06/2020	100
2020	Online Yoga Day	11/05/2020	21/06/2020	21/06/2020	155

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants
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			Female	Male
Legal Awareness Camp	07/10/2019	07/10/2020	55	125

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	0
Ramp/Rails	Yes	1
Braille Software/facilities	No	0
Rest Rooms	Yes	1
Scribes for examination	No	0
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	09/09/2019	1	FREE LEGAL AID CAMP	Free legal advice to villagers having poor access to institutes providing free legal Services	155
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	26/11/2019	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
National Law Day Celebration	26/11/2019	26/11/2019	152
Human Right Day Celebration	10/12/2019	10/12/2019	110
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Planting saplings and trees in the campus. 2. Banning tobacco and smoking in the campus. 3. Making the campus neat and clean. 4. Solar Lights and Solar Water Heaters are planned to be installed in the Campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Online Law Lectures were organized by IQAC of our college in which nearly 250 students participated. 2. Online Moot Court Competition was organized by the college.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Practice I Title of the Practice: 'Societal Accountability through Free Legal Aid Cell' Objectives - • To create legal awareness amongst the general public. • To cater to the legal problems of the society • To provide legal aid to the needy • To grant free legal counseling Context - In order to ensure social accountability, the institution came up with the idea of starting the Cell. The location of the college was an added advantage to assist a larger mass in this venture reaching out to the maximum deprived classes was even more a greater challenge. The Practice - This practice enhances the proficiency and ethics of the students in order to serve the community. The limitation of this practice is that, the beneficiaries are confined only to Bijnor. The active involvement of faculty and students in the functioning of the Cell is an added valour to this practice. Evidence of Success - The citizens are coming forward with their problems and legal disputes to the Cell and this forum has resolved their disputes successfully. Its coordination with the District Legal Services Authority, Bijnor, has made its function more effective and progressive. Problems Encountered - As the service provided is free of cost, the public have a notion that their problems may not get resolved and be addressed methodically. The time constraint due to semester scheme is one of the major obstacles of this practice, because of which, the expected outcome is not fulfilled. Best Practice II Title of the Practice: Blood Donation Camp Objective of the Practice:- • Blood donation is to help the needy people. • It saves the life of disadvantaged group. Context:- • The hospital and NGO are invited. • Procession held in the nearby streets. • The Blood Donation Card is given to the donor and records are maintained. Practice: - The Law College has tie ups with the NGO. Evidence of Success: - It arranges the Blood Donation camp every year. Problem encountered and Resource required:- Donors hesitate to donate the blood on various grounds. The Underweight and malnutrition are the reasons. It requires heavy resources like beds, tables, test tubes, needles,

staff, Refreshment.

Provide the weblink of the institution

www.kclbijnor.ac.in

8.Future Plans of Actions for Next Academic Year

1. To further Strengthen the ICT. 2. To create Media Center in the college 3. To have more industry academic interface so that there is more corporate participation in academics. 4. To implant Lecture captivating system in the institution. 5. Conducting programs to encourage and support students to start their own legal ventures. 6. Conducting activities to hone the creative skills of students and provide a platform to display their creativity 7. Initiatives for an Eco friendly learning space 8. Conducting student focused academic and skills development activities 9. The college plans to conduct an National and International Conference in the next Academic year. 10. The institution plans to focus more on research and Development in the next Academic year by increasing the publications of faculty and also motivating students community to write research papers.